

TEI Consortium

Treasurer's Status Report 2003

Claus Huitfeldt, 29 October 2003

Summary

Budget 2003

The proposed budget for 2003 is presented in the first column. For comparison, the second column repeats the results for 2002, the third column gives the budget for 2003 as presented to the Board in October 2002, and the fourth column shows income and expenses so far in 2003.

NEH 2003

Except as indicated in notes, the NEH income and expenses comes in addition to those shown in the TEI budget for 2003.

Budget 2004

The proposed budget for 2003 is presented in the first column. For comparison, the second

TEI Consortium: Budget 2003

Last changes: Oct 31, 2003. Claus Huitfeldt

NB: The entire NEH Grant is included in this budget.

INCOME

	Budget for 2003 (as of July 2003)			Income and expenses for 2003 as of October 17, 2003			Projection for 2003 as of October 17, 2003		
	Sub total	Total	Grand total	Sub total	Total	Grand total	Sub total	Total	Grand total
MEMBERS AND SUBSCRIBERS									
Members	110 000			90 500			100 000		
Subscribers	2 000			1 550			1 800		
		112 000			92 050			101 800	
PROJECTS									
NEH project	73 472			28 698			73 472		
		73 472			28 698			73 472	
SERVICES									
Training courses	2 000						2 500		
Annual Conference/Members' Meeting	3 000						7 716		
TEI Guidelines	5 000			7 716			7 716		
		10 000			7 716			10 216	
HOST (in kind and cash)									
Bergen	10 000			4 741			10 000		
Oxford	15 000						15 000		
Brown	10 000			1 465			10 000		
UVA	10 000			7 400			10 000		
		45 000			13 606			45 000	
MISCELLANEOUS									
Interest	200			54			100		
		200			54			100	
Total income			240 672			142 124			230 588

EXPENSES

	Budget for 2003 (as of July 2003)			Income and expenses for 2003 as of October 17, 2003			Projection for 2003 as of October 17, 2003		
	Sub total	Total	Grand total	Sub total	Total	Grand total	Sub total	Total	Grand total
ACTIVITIES									
Board meetings	6 000						10 000		
Council meetings	6 000			8 992			8 992		
Work groups (other than NEH)	13 000			16 277			16 277		
Annual Conference/Members' meeting	10 000						10 000		
Travel staff	2 000			243			243		
Training courses	2 000								
TEI Guidelines (incl. service charges)	500			1 345			1 345		
		39 500			26 857			46 857	
PROJECTS									
NEH project, work group travels	33 000			20 708			33 000		
NEH project, other expenses	1 472			128			1 472		
		34 472			20 836			34 472	
STAFF and other expenses at hosts									
Bergen	45 000			28 121			38 800		
Oxford	45 000			11 933			41 000		
Brown	32 000			14 559			29 000		
UVA	35 000			9 900			32 500		
		157 000			64 513			141 300	
MISCELLANEOUS									
Insurance	1 400						1 400		
Accounting and audit services	3 500			2 500			3 500		
Representation/PR	2 300			152			500		
Operational ex.	2 000			817			2 000		
Membership in other organizations	500			0			500		
		9 700			3 469			7 900	
Total expenses			240 672			115 675			230 529

RESULT

Result 2003			0		26 449			59
Result 2002			267					267
Accumulated result			0		267		0	326

Due to reduction of the total budget for 2003 in June 2003, the available budget for staff and other expenses at host institutions has been reduced considerably for the Bergen, Brown and Oxford hosts.

The original budget for Bergen was 50.000, for Oxford 55.000, and for Brown 42.000.

In the event of any extra income (or decrease in expenses) compared to the current budget, compensating this decrease of the staff budget will have first priority.

NEH Budget for 2003

Last changes: October 30, 2003 Tone Merete Bruvik

	Budget 2003		Spent until now		Remaining budget	
	Sub Total	Total	Sub Total	Total	Sub Total	Total
Staff						
Bergen	4 000				4 000	
Oxford	5 000				5 000	
Brown	5 000		5 361		-361	
UVA	25 000		2 500		22 500	
Sub total		39 000		7 861		31 139
Travel						
Work group	30 000		20 709		9 291	
Other	3 000				3 000	
Sub total		33 000		20 709		12 291
Other						
Sub total		1 472		128		1 344
Grand Total		73 472		28 698		44 774