Notes on Agenda for Myrdal Meeting

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The Myrdal meeting of TEI committees TR and AI (15-18 November 1991) will be an important opportunity for general discussion of technical issues and for deciding questions which must be resolved in the preparation of TEI P2. The meeting will take the form of a long plenary session (Saturday and most of Sunday), in which the technical issues to be reviewed are discussed systematically, interleaved with (or possibly followed by) time for meetings of smaller groups assigned to solve specific technical problems arising during the plenary session, and concluding with a plenary session (Sunday evening[?] and Monday morning) during which the groups assigned to resolve conflicts report their solutions back to the plenary session for approval.

Each technical issue will need to be presented in written form to the committees and other attendees, by electronic documents to be distributed from Chicago to attendees by 8 November. The topics for which individuals are responsible are given below. *Please* do not miss this deadline, as later submissions will make preparation for the meeting unnecessarily difficult for your colleagues.

In the meeting, each topic will need to be reviewed briefly; work group heads should come to the meeting prepared to summarize in a few words (10 minutes) the technical content of their group's recommendations: the tags to be used, the rules for their usage, and the DTD fragments defining the tags. The editors will act as respondents or rapporteurs on topics presented by the work group heads; the group discussion will be led by the chair of the meeting.

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Agenda

The topics to be covered, and those responsible for the written and oral presentations, include:

- general editorial principles and overall structure of TEI P2 (the editors)
- general questions arising from comments on TEI P1 (the editors)—questions on specific sections of the Guidelines will be brought up at the appropriate point in the review
- section by section technical review of TEI P2.[1] N.B. The order of topics here may change.
  - structure of TEI DTDs and distinction between base and topping (“additional tags”) (David Barnard)
  - the TEI header (Marianne Gaunt or other representative of TD)
  - character sets and the writing system declaration (Harry Gaylord)

[1] For an overview of the contents and structure of TEI P2, see document ED W23.

— basic text structure (the editors)
— reference systems, universal attributes, etc. (the editors)
— crystals and low-level structure (paragraphs, lists, citations, ...) (the editors)
— phrase-level tags (highlighting, quoted matter, terms, names, abbreviations, numbers, dates) (the editors)
— base tag set for spoken texts (Stig Johansson)
— base tag set for printed dictionaries (Robert Amsler and Nicoletta Calzolari)
— base tag set for computational lexica (Robert Ingria)
— base tag set for terminological data (Alan Melby)
— base tag set for poetry and collections of poetry (David Robey)
— base tag set for drama and other performance texts (Elli Mylonas)
— base tag set for literary prose (Tom Corns)
— base tag set for language corpora and collections (Douglas Biber)
— base tag sets for historical sources (Dan Greenstein)
— base tag set for office documents (the editors)
— additional tags for hypermedia applications (Steven DeRose)
— additional tags for interpretation of verse (David Robey)
— additional tags for interpretation of drama and performance texts (Elli Mylonas)
— additional tags for interpretation of literary prose (Tom Corns)
— additional tags for recording physical characteristics of printed materials (John Barnard)
— additional tags for transcribing manuscripts (Jacqueline Hamesse)
— additional tags for implicitly aligned analyses (Gary Simons)
— additional tags for linguistic analysis (Terry Langendoen)
— entity declarations for common grammatical annotation (Terry Langendoen)
— additional tags for text criticism and apparatus (Peter Robinson)
— additional tags for formulae, figures, tables, graphics, etc. (Paul Ellison)

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Form of Written Distributions

The ideal form for the written material to be distributed for the meeting is as a draft section for TEI P2. The “canonical” form for sections introducing tags in TEI P2 is given in document ED W23: such sections should comprise

1. a description or definition of the features being covered
2. a list (in list form, as in sections 5.3.2, 5.3.9, 5.3.3, 5.6.4, inter alia, of TEI P1) of tags marking these features, attributes associated with these tags (nested within the tag list), and special values associated with these attributes
3. the element and attribute list declarations defining these elements and their attributes
4. one, two, or three examples of not more than a paragraph each in length, showing the use of the tags

The editors recognize that it will not be possible for all work groups to produce such drafts in time for the Myrdal meeting. In the absence of such a draft, the written material presented for distribution to the attendees of the Myrdal meeting should summarize as much as possible of the information to be covered in a draft. At a *minimum*, the summary should

- list the features to be distinguished with possible tag names

- specify how they are to be related structurally (what elements nest within what others, ...)
- indicate any variations in expected usage (noting, for example, that two forms of the DTD are to be provided, one for strict usage and one for less strictly structured material, or one for convenient handling of simple cases and one for more powerful handling of more complex cases)

All material will be distributed electronically as soon as it is received in Chicago. If you cannot reliably receive electronic material, please contact Wendy Plotkin at once to arrange for other methods of communication. The volume of material expected will probably make fax prohibitively expensive.

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Other Written Material

With this document you should be receiving a copy of TEI A0, the list of all currently active TEI documents. Many of these documents should be useful in preparations for Myrdal; to receive copies, contact Wendy Plotkin.